

# CAPITAL AREA MIS

## Change Form

MLS # \_\_\_\_\_ ADDRESS \_\_\_\_\_ PRICE \$ \_\_\_\_\_

FIRM # \_\_\_\_\_ LIST DATE \_\_\_\_\_ TRACT \_\_\_\_\_

AGENT \_\_\_\_\_ EXPIRATION DATE \_\_\_\_\_ CLASS \_\_\_\_\_

CHANGE PRICE TO \$ \_\_\_\_\_  CHANGE COOP COMP TO \$ \_\_\_\_\_

EXTEND EXPIRATION DATE TO \_\_\_\_\_

TEMP. OFF MARKET OFF MKT DATE \_\_\_\_\_

PENDING

PENDING CONTRACT DATE: \_\_\_\_\_

HOME SALE CONTINGENCY:  YES  NO

**(Required if contract is contingent upon the sale of another property - Status may remain Active "A")**

PENDING CONTINUE TO SHOW "STATUS G"

PENDING NO SHOWINGS "STATUS P"

PENDING TYPE **(Required if Status = "G" Continue to Show)** (Check up to six)

FIN  INSP  APPR  HOUR  BACKUP  CLOSING  OTHER

CLOSED

CLOSING PRICE \$ \_\_\_\_\_ CLOSING DATE \_\_\_\_\_

SELLING AGENT NAME \_\_\_\_\_ SELLING OFFICE \_\_\_\_\_

LENDER/MORTGAGE CO.: \_\_\_\_\_

TERMS (check one):

Loan Assumption  Cash  Conventional  Farm Credit (Farm only)  
 FHA  FMHA  Insurance (Farm only)  Leased (Res only)  
 Other  Seller Financing  Sold/Leased Terms (Com only)  VA

SELLER CLOSING COST CREDIT:  YES  NO CREDIT AMOUNT \$ \_\_\_\_\_

*(A set dollar amount that a seller agrees to contribute to the buyer only)*

FORECLOSURE:  YES  NO

LEASE LEASE DATE \_\_\_\_\_

BACK ON MARKET NEW EXPIRATION DATE \_\_\_\_\_

WITHDRAW - listing released, subject to protection period as described in the Listing Agreement.

WITHDRAW DATE \_\_\_\_\_

TRANSFER LISTING From Original List Agent's Name \_\_\_\_\_

To New Listing Agent's Name \_\_\_\_\_

OTHER NOTES

DATE OF THIS NOTICE \_\_\_\_\_

OWNER'S SIG. \_\_\_\_\_

REALTOR'S SIG. \_\_\_\_\_

BROKERS SIG. (REQUIRED) \_\_\_\_\_