

Registration form....

Name _____

Home Address _____

City _____ St _____ Zip _____

Work phone _____ Cell Phone _____

E-Mail Address: _____

Real Estate License # _____

Please Check One:

CAR Member IR Member Non-Member

Total \$ _____

Check (payable to Capital Area REALTORS®)

Charge to: VISA MasterCard Discover

Number _____ Exp. _____

Signature Required _____

COURSE CHOICES (select those desired):

2/21 Core A: Fair Housing, Agency... (COR 1634)

2/21 The Code of Ethics... (ETH 1531)

3/15 Core B Legal Issues... (COR 16016)

3/15 Social Media Setup... (TEC 1717)

3/27 Core A: Fair Housing ... (COR 1626)

3/27 Core B: Marketing, Mishaps, etc.. (COR 1697)

Please mark here if you have a disability and may require special accommodations in order to fully participate in this course. You will be contacted by a CAR staff member to discuss your specific needs.

*All class will be held at the
Capital Area REALTORS®*

Register Online at: <https://mdweb.mmsi2.com/caar/>

Mail completed form with payment to:
Capital Area REALTORS®
3149 Robbins Road, Springfield, IL 62704

Or fax completed form with credit card information to:
(217) 698-7009

Continuing Education Instructions

1. In order to obtain CE credit for a course, you must attend the entire session. No credit will be given to those who arrive late, depart early or take breaks other than the pre-approved instructor's break.
2. Continuing Education sessions are approved for three full credit hours.
3. No pages, phones or recorders.
4. Driver's license picture ID will be required upon check-in.
5. No testing is required for classroom continuing education courses
6. Individual licensees are responsible for keeping track of their CE credits and reporting them to the Office of Banks and Real Estate upon renewal.
7. Real Estate License number is required on every test.

We are here to help!

Please call Kathy Nichelson at (217) 698-7000 or email her at knichelson@caaronline.com and she will be able to assist you with:

- *What options you have to transition your license*
- *What classes you have completed*
- *What classes you still need to take*
- *How CE figures into the equation*
- *in general ... your helping hand!*

Capital Area REALTORS®
3149 Robbins Road
Springfield, IL 62704

Phone: (217) 698-7000

www.SeeHouses.com



**Illinois REALTORS®
Licensing & Training
Center**

**Capital Area
REALTORS®**

presents...

**2019 Winter Schedule of
IL Dept. of Financial and
Professional Regulation
approved Real Estate
Continuing Education
Courses**



2019 Winter Continuing Education Courses

February 21, 2019 **9:00 - 12:00 noon** **Deb Thoman**
COR 1634 - Core A: Fair Housing, Agency, License Law & Escrow (3 Hrs Core A)

This course provides an in-depth review of the Real Estate License Act of 2000 with particular emphasis on fair housing, agency, licensing requirements, compensation and business practices, escrow and disciplinary provisions.

February 21, 2019 **1:00 - 4:00 p.m.** **Deb Thoman**
ETH 1531 The Code of Ethics in the Spotlight – Playing Well with the Public and Your Peers (3 Hrs Elective)

The jury is not out on the importance of the Code of Ethics...the Articles and Standards of Practice apply in every twist and turn of almost ALL transactions. The real estate maze for home buyers, sellers and real estate agents is laced with trying moments where cooperation and following the "Golden Rule" enhances outcomes for all. This course is an excellent opportunity to put some details of Code under the microscope. Serving the public is a high calling that starts with a core understanding of the Code as a true guiding light. Take this course to refresh your knowledge and understanding of these important rules of the game.

March 15, 2019 **9:00 - 12:00 noon** **Marki Lemons Ryhal**
COR 16016 – Core B Legal Issues: Real Estate Compliance is Not a Game (3 Hrs Core B)

This fair housing course covers critical items, issues and a few thought provoking mini case studies that we as licensees encounter each day in our quest to serve the public. You will experience a great deal of interaction and critical analysis with your peers as we explore both the letter and spirit of fair housing laws. Will some of our time be a reminder and review? Current trends and thinking on "hot topics" in fair housing are discussed.

March 15, 2019 **1:00 - 4:00 p.m.** **Marki Lemons Ryhal**
TEC 1717 - Social Media Set Up (3 Hrs Elective)

This course introduces licensees to the process and tools to successfully set up, operate and incorporate social media into your daily life. The course guides you step by step through the most utilized social network sites and mobile applications.

March 27, 2019 **9:00 - 12:00 noon** **Annette Akey Panzek**
COR 1626 - Core A: Fair Housing, Agency, License Law & Escrow: Back to the Basics – What You Need to Know and How to Apply It (3 Hrs Core A)

This course will cover Fair Housing, License Law, Agency & Escrow and how to apply them to everyday business. Duties to customers & clients, advertising provisions, brokerage agreements and other License Law issues will be reviewed along with examples of common violations and how to avoid common mistakes made by licensees.

March 27, 2019 **1:00 - 4:00 p.m.** **Annette Akey Panzek**
COR 1697 - Core B: Marketing Mishaps & Mayhem - Common Legal Blunders Brokers Make in Marketing & Advertising (3 Hrs Core B)

This course covers common marketing mistakes that violate various laws and create liability for brokers and sponsoring brokers. We will discuss ways to avoid violating the various federal, state and local laws regarding issues surrounding prospecting to advertising.

Registration Information

\$40.00 for CAAR members

\$45.00 for IR members \$55.00 for Non-Members

No written confirmation of class will be mailed. You will be notified if class is full. Registration begins one-half hour prior to class starting. Photo ID required. Late arrivals will not be admitted. Advance registration and payment is required.

Cancellation Policy: You may cancel your registration by providing twenty-four (24) hours advanced notice to the Association. If the required twenty-four notice is provided then you shall be allowed to apply your registration fee to any C.E. course offered during the next twelve (12) months. NO REFUNDS will be granted. If the required twenty-four (24) hour notice is not provided, there shall be NO CREDIT granted. Any individual not providing the necessary twenty-four (24) hour notice will be billed for the course.

For convenient home study or online options visit us on the web at
www.SeeHouses.com