

**AGENT INFORMATION**

GENERAL > DESCRIPTION > DIMENSIONS & ADDITIONAL INFO > UTILITIES, ASSUMPTIONS & FINANCIAL INFO

**AGENT INFORMATION** Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

® OFFICE ID: \_\_\_\_\_ ® AGENT ID: \_\_\_\_\_ CO-AGENT ID: \_\_\_\_\_

**AGENT INFORMATION**

**GENERAL** > DESCRIPTION > DIMENSIONS & ADDITIONAL INFO > UTILITIES, ASSUMPTIONS & FINANCIAL INFO

® ADDRESS Please note: ALL fields are required in this section

STREET #: \_\_\_\_\_ MODIFIER: \_\_\_\_\_ DIRECTION:  EAST  SOUTH  NE  SE  NORTH  WEST  NW  SW STREET NAME: \_\_\_\_\_

POST DIRECTION:  EAST  NORTH  NE  NW  SOUTH  SE  SW  WEST SUFFIX: \_\_\_\_\_ UNIT #: \_\_\_\_\_

COUNTY: \_\_\_\_\_ MUNICIPALITY/TOWNSHIP: \_\_\_\_\_ CITY: \_\_\_\_\_

AREA: \_\_\_\_\_ SUBDIVISION / COMPLEX: \_\_\_\_\_

ZIP CODE: \_\_\_\_\_ +4: \_\_\_\_\_ CROSS STREET: \_\_\_\_\_

LEGAL DESCRIPTION: \_\_\_\_\_

**GENERAL LISTING INFORMATION** Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

® TRANSACTION TYPE:  SALE  LEASE SUB LEASE:  YES  NO LEASE TYPE:  GROSS  NET  OTHER AVAILABLE DATE: \_\_\_\_\_

SUB LEASE EXPIRATION DATE: \_\_\_\_\_ TAX ID: \_\_\_\_\_ ® LICENSEE ASSISTING SELLER:  DESIGNATED AGENT  SELLER'S AGENT  TRANSACTION BROKER DUAL AGENCY:  YES  NO

® SPECIAL LISTING CONDITIONS:  FORECLOSURE  PROBATE  NONE  SHORT SALE

® POSSIBLE BUYER FEES:  YES  NO

LEGAL DESCRIPTION: \_\_\_\_\_

® LISTING PRICE (\$)/LEASE MONTHLY: \_\_\_\_\_

® AGREEMENT TYPE:  EXCL RIGHT TO SELL  PURCHASER EXEMPTIONS  EXCLUSIVE AGENCY  VARIABLE RATE  TRANS BROKERAGE

® AGREEMENT TYPE 2:  NOT APPLICABLE  LIMITED SERVICE

AD CODE: \_\_\_\_\_

® PUBLISH TO INTERNET:  YES  NO

® SHOW ADDRESS TO PUBLIC:  YES  NO

® PERMIT AVM:  YES  NO

® PERMIT COMMENTS:  YES  NO

**COMMISSIONS** Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

® SUB AGENCY COMMISSION: \_\_\_\_\_

® BUYER AGENCY COMMISSION: \_\_\_\_\_

® TRANS BROKER COMMISSION: \_\_\_\_\_

® VARIABLE RATE:  YES  NO

COMMISSION COMMENTS: \_\_\_\_\_

**SIZES** Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

BUILDING SQUARE FOOTAGE: \_\_\_\_\_ SQUARE FOOTAGE SOURCE:  COUNTY RECORDS  OTHER  BUILDER  LISTING AGENT  APPRAISAL  OWNER LOT SIZE (ACRES): \_\_\_\_\_

LOT SIZE SOURCE:  APPRAISAL  LISTING AGENT  BUILDER  OTHER  COUNTY RECORDS  OWNER  DEED  SURVEY

BUILDING SQUARE FEET: \_\_\_\_\_ OFFICE SQUARE FEET: \_\_\_\_\_

RETAIL SQUARE FEET: \_\_\_\_\_ PLDA PARKING: \_\_\_\_\_

**DETAILS** Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

PLDR LOAD DOCK: \_\_\_\_\_ PLDR # OF DOORS: \_\_\_\_\_ PLDR RAIL SERVICE: \_\_\_\_\_ ® AGE (YEARS): \_\_\_\_\_

® YEAR BUILT EXCEPTION:  NEW CONSTRUCTION  UNKNOWN  UNDER CONSTRUCTION  TBD

® LISTING DATE: \_\_\_\_\_

® EXPIRATION DATE: \_\_\_\_\_

OWNER NAME: \_\_\_\_\_ OWNER PHONE AREA + NUMBER: \_\_\_\_\_

OCCUPANT NAME: \_\_\_\_\_ OCCUPANT TYPE:  OWNER  TENANT  VACANT

OCCUPANT PHONE TO SHOW AREA CODE + NUMBER: \_\_\_\_\_

® SHOWING INSTRUCTIONS (4):  ALARM SYSTEM  OTHER  APPT. / LOCKBOX  OTHER LOCK BOX  APT. THROUGH MLS  SENTRILOCK  BY APPT. ONLY  SHOW AT WILL  CALL LISTING AGENT  SUPRA  CALL LISTING OFFICE  COMBINATION  DO NOT DISTURB TEN'S  KEY AT OFFICE  LISTG AGT ACCOMPANY

BUSINESS NAME: \_\_\_\_\_ BUILDING # OR LETTER: \_\_\_\_\_

SECTION/TOWNSHIP/RANGE: \_\_\_\_\_

® ZONING: \_\_\_\_\_ LEASING \$/SF: \_\_\_\_\_

**DESCRIPTION:** Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

<b>® PROPERTY TYPE (8):</b> <input type="checkbox"/> COMMERCIAL LAND <input type="checkbox"/> HOTEL LAND <input type="checkbox"/> INDUSTRIAL LAND <input type="checkbox"/> MULTI-FAMILY LAND <input type="checkbox"/> OFFICE LAND <input type="checkbox"/> OTHER <input type="checkbox"/> RECREATION LAND <input type="checkbox"/> RESIDENTIAL LAND <input type="checkbox"/> RETAIL <input type="checkbox"/> SPECIAL PURPOSE/USE	<b>® # OF BUILDINGS:</b> _____	<b>® # OF STORIES:</b> _____	<b>LEASE TYPE:</b> <input type="checkbox"/> COMMON AREA MTCE <input type="checkbox"/> COST LIVING ESCALATION <input type="checkbox"/> EXPENSE ESCALATION <input type="checkbox"/> FULL SERVICE <input type="checkbox"/> GROSS <input type="checkbox"/> MODIFIED FULL SERVICE <input type="checkbox"/> MODIFIED GROSS <input type="checkbox"/> MODIFIED NET <input type="checkbox"/> PARTICIPATION <input type="checkbox"/> PERCENTAGE RENT <input type="checkbox"/> SUB LEASE <input type="checkbox"/> TRIPLE NET
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<b>® BUILDING TYPE (8):</b> <input type="checkbox"/> 1 STORY <input type="checkbox"/> 2 STORIES <input type="checkbox"/> 3 STORIES OR MORE <input type="checkbox"/> APARTMENT <input type="checkbox"/> ATTACHED BUILDING <input type="checkbox"/> ATTACHED VILLA <input type="checkbox"/> CAR WASH <input type="checkbox"/> CHURCH <input type="checkbox"/> COMMON WALL <input type="checkbox"/> CONDOMINIUM <input type="checkbox"/> DISTRIBUTION CENTER <input type="checkbox"/> FREESTANDING <input type="checkbox"/> FUNERAL HOME <input type="checkbox"/> INDUSTRIAL <input type="checkbox"/> INSTITUTIONAL <input type="checkbox"/> LOFT  <input type="checkbox"/> MANUFACTURING <input type="checkbox"/> MEDICAL BUILDING <input type="checkbox"/> MIXED USE <input type="checkbox"/> NONE <input type="checkbox"/> OFFICE BUILDING <input type="checkbox"/> OTHER BUILDING TYPE <input type="checkbox"/> RESTAURANT <input type="checkbox"/> RETAIL STRIP CENTER <input type="checkbox"/> SCHOOL <input type="checkbox"/> SINGLE OCCUPANCY <input type="checkbox"/> STORE FRONT <input type="checkbox"/> TRUCK TERMINAL <input type="checkbox"/> WAREHOUSE	<b>1ST FLOOR SQ FT:</b> _____  <b>2ND FLOOR SQ FT:</b> _____  <b>LOT DIMENSIONS:</b> _____
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<b>® CURRENT USE (7):</b> <input type="checkbox"/> AUTOMOTIVE <input type="checkbox"/> CAMPGROUND <input type="checkbox"/> CHURCH <input type="checkbox"/> CONVENIENCE STORE <input type="checkbox"/> CAR WASH <input type="checkbox"/> DAYCARE <input type="checkbox"/> GROCERY STORE <input type="checkbox"/> FUNERAL HOME <input type="checkbox"/> RESTAURANT/BAR <input type="checkbox"/> GARAGE <input type="checkbox"/> HOSPITAL <input type="checkbox"/> LAND ONLY <input type="checkbox"/> MANUFACTURING <input type="checkbox"/> MEDICAL <input type="checkbox"/> MEETING HALL <input type="checkbox"/> MANUF. HOME PARK <input type="checkbox"/> MOTEL/HOTEL <input type="checkbox"/> N/A <input type="checkbox"/> NURSING HOME <input type="checkbox"/> NURSERY  <input type="checkbox"/> OFFICE/GENERAL <input type="checkbox"/> OFFICE <input type="checkbox"/> OTHER <input type="checkbox"/> OTHER/CALL LA <input type="checkbox"/> PERSONAL SERVICE <input type="checkbox"/> PROFESSIONAL SERVICE <input type="checkbox"/> RESIDENCE <input type="checkbox"/> RESTAURANT <input type="checkbox"/> RETAIL <input type="checkbox"/> RETREAT <input type="checkbox"/> RV PARK <input type="checkbox"/> SCHOOL <input type="checkbox"/> SERVICE CENTER/WRHS <input type="checkbox"/> SHOPPING CENTER <input type="checkbox"/> SELF STORAGE <input type="checkbox"/> SERVICE/GAS STATION <input type="checkbox"/> TRUCK GARAGE <input type="checkbox"/> WAREHOUSE <input type="checkbox"/> WHOLESALE OPERATION	<b>POTENTIAL USE (8):</b> <input type="checkbox"/> AUTOMOTIVE <input type="checkbox"/> BUILDING TRADES/SERV <input type="checkbox"/> CAMPGROUND <input type="checkbox"/> CHURCH <input type="checkbox"/> CONVENIENCE STORE <input type="checkbox"/> FOOD STORE <input type="checkbox"/> FOOD/BEV/RESTAURANT <input type="checkbox"/> GARAGE <input type="checkbox"/> GASOLINE STATION <input type="checkbox"/> MANUFACTURING <input type="checkbox"/> MEETING HALL <input type="checkbox"/> MANUF. HOME PARK <input type="checkbox"/> MOTEL/HOTEL <input type="checkbox"/> OFFICE/GENERAL <input type="checkbox"/> OFFICE SHOWROOM <input type="checkbox"/> OTHER/CALL LA <input type="checkbox"/> PERSONAL SERVICE <input type="checkbox"/> PROFESSIONAL SERVICE <input type="checkbox"/> SEE REMARKS <input type="checkbox"/> RESIDENCE <input type="checkbox"/> RETAIL OPERATION <input type="checkbox"/> RETREAT <input type="checkbox"/> RV PARK <input type="checkbox"/> SCHOOL <input type="checkbox"/> SERVICE CENTER/WRHS <input type="checkbox"/> SHOPPING CENTER <input type="checkbox"/> SERVICE STATION <input type="checkbox"/> STRIP CENTER <input type="checkbox"/> TRUCK GARAGE <input type="checkbox"/> WHOLESALE OPERATION <input type="checkbox"/> SERVICE	<b>® LOCATION (6):</b> <input type="checkbox"/> BUSINESS PARK <input type="checkbox"/> CITY <input type="checkbox"/> CORNER LOCATION <input type="checkbox"/> DOWNTOWN <input type="checkbox"/> HIGH TRAFFIC <input type="checkbox"/> HWY/INTERSTATE FRNTG <input type="checkbox"/> INDUSTRIAL PARK <input type="checkbox"/> INDUSTRIAL AREA <input type="checkbox"/> OTHER <input type="checkbox"/> RETAIL CENTER <input type="checkbox"/> RURAL <input type="checkbox"/> SHOPPING MALL <input type="checkbox"/> SUBURBAN	<b>CLEAR CEILING HEIGHT:</b> _____
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<b>® SALE INCLUDES (6):</b> <input type="checkbox"/> BUILDING & BUSINESS <input type="checkbox"/> BUILDING & LAND <input type="checkbox"/> BUILDING ONLY <input type="checkbox"/> LAND/BUILDING & BUS <input type="checkbox"/> LAND ONLY <input type="checkbox"/> MORE/CALL OFFICE <input type="checkbox"/> OPTION TO LEASE <input type="checkbox"/> PERSONAL PROPERTY <input type="checkbox"/> SOME EQUIPMENT <input type="checkbox"/> SOME FIXTURES <input type="checkbox"/> SOME INVENTORY <input type="checkbox"/> SUBJECT TO LEASE	<b># PARKING SPACES:</b> _____	<b>® PARKING DESCRIPTION (8):</b> <input type="checkbox"/> CONCRETE <input type="checkbox"/> ENCLOSED <input type="checkbox"/> EXPANDABLE <input type="checkbox"/> GRAVEL <input type="checkbox"/> LIGHTED PARKING <input type="checkbox"/> NONE <input type="checkbox"/> OTHER <input type="checkbox"/> PARKING GARAGE <input type="checkbox"/> PAVED ASPHALT <input type="checkbox"/> PARKING LOT <input type="checkbox"/> UNDERGROUND <input type="checkbox"/> UNPAVED	<b>PAVED AREA DIMENSIONS:</b> _____
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**DESCRIPTION CONTINUED** Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

<p>® APPROX ROAD FRONTAGE: _____</p>	<p>® LAND INFO (3):</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> ADDITIONAL AVAILABLE</li> <li><input type="checkbox"/> AVAILABLE</li> <li><input type="checkbox"/> DIVISIBLE</li> <li><input type="checkbox"/> FLOOD PLAIN</li> <li><input type="checkbox"/> INCLUDED</li> <li><input type="checkbox"/> LEASED</li> <li><input type="checkbox"/> NOT AVAILABLE</li> </ul>	<p>® ROAD ACCESS (4):</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> ALLEY ACCESS</li> <li><input type="checkbox"/> CITY STREET</li> <li><input type="checkbox"/> COUNTY ROAD</li> <li><input type="checkbox"/> INTERCHANGE</li> <li><input type="checkbox"/> INTERSTATE/US HWY.</li> <li><input type="checkbox"/> NONE</li> <li><input type="checkbox"/> OTHER</li> <li><input type="checkbox"/> OUTER ROAD ACCESS</li> <li><input type="checkbox"/> PRIVATE</li> <li><input type="checkbox"/> STATE HIGHWAY</li> </ul>
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**OFFICE BUILDING DIMENSIONS:** Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

DRIVE-IN DOORS (#): \_\_\_\_\_ DOCS (#): \_\_\_\_\_

OFFICE TYPE:  BUILDING  OFFICE OFFICE LENGTH: \_\_\_\_\_ OFFICE WIDTH: \_\_\_\_\_ OFFICE LEVEL:  L  M  U

**OFFICE BUILDING DIMENSIONS:** Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

DRIVE-IN DOORS (#): \_\_\_\_\_ DOCS (#): \_\_\_\_\_

OFFICE TYPE:  BUILDING  OFFICE OFFICE LENGTH: \_\_\_\_\_ OFFICE WIDTH: \_\_\_\_\_ OFFICE LEVEL:  L  M  U

**OFFICE BUILDING DIMENSIONS:** Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

DRIVE-IN DOORS (#): \_\_\_\_\_ DOCS (#): \_\_\_\_\_

OFFICE TYPE:  BUILDING  OFFICE OFFICE LENGTH: \_\_\_\_\_ OFFICE WIDTH: \_\_\_\_\_ OFFICE LEVEL:  L  M  U

**ADDITIONAL INFORMATION:** Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

<p><b>CONSTRUCTION (5):</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> CONVENTIONAL</li> <li><input type="checkbox"/> OTHER</li> <li><input type="checkbox"/> PRE-FAB</li> <li><input type="checkbox"/> QUONSET</li> <li><input type="checkbox"/> TILT WALL</li> </ul>	<p>® INTERIOR WALLS (3):</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> COMBO</li> <li><input type="checkbox"/> CONCRETE/BLOCK</li> <li><input type="checkbox"/> DRYWALL</li> <li><input type="checkbox"/> NON APPLICABLE</li> <li><input type="checkbox"/> OTHER INTERIOR WALLS</li> <li><input type="checkbox"/> PANELED</li> <li><input type="checkbox"/> PLASTER</li> <li><input type="checkbox"/> UNFINISHED</li> <li><input type="checkbox"/> VINYL</li> <li><input type="checkbox"/> WOOD</li> </ul>	<p>® EXTERIOR (4):</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> BRICK</li> <li><input type="checkbox"/> COMBINATION</li> <li><input type="checkbox"/> CONCRETE/BLOCK</li> <li><input type="checkbox"/> GLASS CLAD</li> <li><input type="checkbox"/> METAL OR STEEL</li> <li><input type="checkbox"/> OTHER</li> <li><input type="checkbox"/> STONE</li> <li><input type="checkbox"/> WOOD</li> </ul>	<p><b>ROOF (3):</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> ARCHITECTURAL SHINGLE</li> <li><input type="checkbox"/> ASPHALT SHINGLE</li> <li><input type="checkbox"/> BUILT UP</li> <li><input type="checkbox"/> COAL PITCH</li> <li><input type="checkbox"/> COMPOSITION</li> <li><input type="checkbox"/> FLAT</li> <li><input type="checkbox"/> METAL</li> <li><input type="checkbox"/> OTHER ROOF TYPE</li> <li><input type="checkbox"/> PITCHED/SLOPED</li> <li><input type="checkbox"/> SHAKE</li> <li><input type="checkbox"/> STEEL</li> <li><input type="checkbox"/> TILE/SLATE</li> </ul>
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<p><b>LEASE TERMS (5):</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> 1 YEAR OR LESS</li> <li><input type="checkbox"/> 3 YEARS OR LESS</li> <li><input type="checkbox"/> LEASE PURCHASE</li> <li><input type="checkbox"/> MORE THAN 3 YEARS</li> <li><input type="checkbox"/> NONE</li> <li><input type="checkbox"/> OTHER/CALL LA</li> <li><input type="checkbox"/> TAX PARTICIPATION</li> </ul>	<p><b>OPERATING EXPENSES (7):</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> COMMON AREA MTCE</li> <li><input type="checkbox"/> ELECTRICITY</li> <li><input type="checkbox"/> GAS</li> <li><input type="checkbox"/> HEAT/COOLING</li> <li><input type="checkbox"/> MAINTENANCE</li> <li><input type="checkbox"/> MANAGEMENT</li> <li><input type="checkbox"/> PROPERTY INSURANCE</li> <li><input type="checkbox"/> REAL ESTATE TAX</li> <li><input type="checkbox"/> SECURITY SYSTEM</li> <li><input type="checkbox"/> TELEPHONE</li> <li><input type="checkbox"/> WATER &amp; SEWER</li> </ul>	<p><b>MISCELLANEOUS (17):</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> 2+ LAVATORIES</li> <li><input type="checkbox"/> ALLEY</li> <li><input type="checkbox"/> BUILDING SIGN</li> <li><input type="checkbox"/> BURGLAR ALARM</li> <li><input type="checkbox"/> CHAIR LIFT</li> <li><input type="checkbox"/> CITY DOCK</li> <li><input type="checkbox"/> DELIVERY DOOR</li> <li><input type="checkbox"/> DISPLAY WINDOW</li> <li><input type="checkbox"/> DOCK LEVER(S)</li> <li><input type="checkbox"/> EXTERIOR LIGHTING</li> <li><input type="checkbox"/> FREIGHT ELEVATOR</li> <li><input type="checkbox"/> FULL FENCING</li> <li><input type="checkbox"/> GAS PUMP</li> <li><input type="checkbox"/> GAS TANKS</li> <li><input type="checkbox"/> KITCHEN FACILITIES</li> <li><input type="checkbox"/> LOADING DOCKS</li> <li><input type="checkbox"/> OTHER</li> <li><input type="checkbox"/> OVER THE ROAD DOCKS</li> <li><input type="checkbox"/> OUTSIDE STORAGE</li> <li><input type="checkbox"/> OVERHEAD CRANE</li> <li><input type="checkbox"/> OVERHEAD DOORS</li> <li><input type="checkbox"/> OWNER REMODEL</li> <li><input type="checkbox"/> PARTIAL FENCING</li> <li><input type="checkbox"/> PASSENGER ELEVATOR</li> <li><input type="checkbox"/> POLE SIGN</li> <li><input type="checkbox"/> RAIL AVAILABLE</li> <li><input type="checkbox"/> SECURITY FENCE</li> <li><input type="checkbox"/> SECURITY GUARD</li> <li><input type="checkbox"/> SMOKE ALARM/DETEC</li> <li><input type="checkbox"/> SPRINKLER SYSTEM</li> <li><input type="checkbox"/> WHEELCHAIR ACCESS</li> </ul>	<p>® DISCLOSURES (5):</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> CITY</li> <li><input type="checkbox"/> CODE COMPLIANCE REQD</li> <li><input type="checkbox"/> FLOOD PLAIN NO</li> <li><input type="checkbox"/> FLOOD PLAIN YES</li> <li><input type="checkbox"/> HISTORIC RESTRICTION</li> <li><input type="checkbox"/> LIMITED SELLER DISCL</li> <li><input type="checkbox"/> NO OTHER KNOWN RESTR</li> <li><input type="checkbox"/> OCCUPANCY PERM REQ</li> <li><input type="checkbox"/> OTHR-CALL LIST AGENT</li> <li><input type="checkbox"/> SELLERS DISCL. AVAIL</li> <li><input type="checkbox"/> SELLERS DISCL NOT AV</li> <li><input type="checkbox"/> UNINCORPORATED</li> </ul>
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AGENT INFORMATION > GENERAL > DESCRIPTION > **DIMENSIONS & ADDITIONAL INFO** > UTILITIES, ASSUMPTIONS & FINANCIAL INFO

**ADDITIONAL INFORMATION CONTINUED** Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

<p>® <b>CONDITIONS (2):</b></p> <input type="checkbox"/> ASBESTOS <input type="checkbox"/> LEAD BASE PAINT/PIPE <input type="checkbox"/> OTHER <input type="checkbox"/> UNKNOWN	<p><b>DOCS AVAILABLE AT OFFICE (6):</b></p> <input type="checkbox"/> AERIAL PHOTO <input type="checkbox"/> APPRAISAL <input type="checkbox"/> BUILDING PLANS <input type="checkbox"/> DEED RESTRICTIONS <input type="checkbox"/> PHASE 1 ENVIRO SURV <input type="checkbox"/> FEASIBILITY STUDY <input type="checkbox"/> FLOOR PLAN <input type="checkbox"/> LIST OF INCLUSIONS <input type="checkbox"/> LEASES	<p><input type="checkbox"/> OTHER ADDITIONAL INF  <input type="checkbox"/> PROFIT &amp; LOSS STMTS  <input type="checkbox"/> PRO-FORMA STMT  <input type="checkbox"/> SOIL ENGINEERING RPT  <input type="checkbox"/> SURVEY  <input type="checkbox"/> TITLE REPORT  <input type="checkbox"/> TOPOGRAPHICAL MAP  <input type="checkbox"/> TRAFFIC COUNTS</p>	<p><b>SPECIAL DESCRIPTION:</b></p> <input type="checkbox"/> DISPLAY <input type="checkbox"/> ENERGY STAR HOME <input type="checkbox"/> INTERIOR ELEVATOR IN RESIDENCE <input type="checkbox"/> LEED-CERT. GREEN <input type="checkbox"/> NAHB/GBI VER. GREEN <input type="checkbox"/> NO STEP/RAMP ENTRY <input type="checkbox"/> OTHER <input type="checkbox"/> REHABBED	<p><input type="checkbox"/> RENOVATED  <input type="checkbox"/> SOME ACCESSIBLE FEATURES  <input type="checkbox"/> SPEC HOME</p>
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AGENT INFORMATION > GENERAL > DESCRIPTION > DIMENSIONS & ADDITIONAL INFO > **UTILITIES, ASSUMPTIONS & FINANCIAL INFO**

**UTILITIES:** Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

<p>® <b>UTILITIES AVAILABLE (5):</b></p> <input type="checkbox"/> CABLE <input type="checkbox"/> ELECTRIC <input type="checkbox"/> GAS <input type="checkbox"/> NONE <input type="checkbox"/> OTHER <input type="checkbox"/> SEWER <input type="checkbox"/> TELEPHONE <input type="checkbox"/> WATER	<p>® <b>ELECTRIC SERVICE (4):</b></p> <input type="checkbox"/> 220 V <input type="checkbox"/> 3 PHASE <input type="checkbox"/> 440 V <input type="checkbox"/> 4 PHASE <input type="checkbox"/> AMEREN <input type="checkbox"/> OTHER <input type="checkbox"/> SINGLE PHASE	<p>® <b>BUILDING HEAT (5):</b></p> <input type="checkbox"/> INDIVIDUAL UNIT <input type="checkbox"/> FORCED AIR <input type="checkbox"/> GRAVITY AIR <input type="checkbox"/> HEAT PUMP <input type="checkbox"/> HOT WATER/STEAM <input type="checkbox"/> OTHER/NONE <input type="checkbox"/> RADIANT FLOOR <input type="checkbox"/> STEAM	<p>® <b>COOLING (6):</b></p> <input type="checkbox"/> 1 WINDOW <input type="checkbox"/> ATTIC FAN <input type="checkbox"/> CENTRAL-ELECTRIC <input type="checkbox"/> CENTRAL-GAS <input type="checkbox"/> EXHAUST FAN <input type="checkbox"/> HEAT PUMP <input type="checkbox"/> NONE <input type="checkbox"/> OTHER <input type="checkbox"/> WALL UNIT(S)	
<p><b>BUILDING FUEL (2):</b></p> <input type="checkbox"/> ELECTRIC <input type="checkbox"/> GAS <input type="checkbox"/> OIL <input type="checkbox"/> OTHER/NONE <input type="checkbox"/> PROPANE <input type="checkbox"/> SOLAR <input type="checkbox"/> WOOD	<p>® <b>SEWER (3):</b></p> <input type="checkbox"/> AERATOR <input type="checkbox"/> COMMUNITY <input type="checkbox"/> LAGOON <input type="checkbox"/> NONE <input type="checkbox"/> NOT CONNECTED <input type="checkbox"/> OTHER/NONE <input type="checkbox"/> PUBLIC <input type="checkbox"/> SEPTIC <input type="checkbox"/> SHARED <input type="checkbox"/> TERRE DU LAC	<p><b>SEWER MAIN (2):</b></p> <input type="checkbox"/> 4" SEWER MAIN <input type="checkbox"/> 6" SEWER MAIN <input type="checkbox"/> 8" SEWER MAIN <input type="checkbox"/> 10" SEWER MAIN <input type="checkbox"/> 12" SEWER MAIN <input type="checkbox"/> OVER 12" SEWER MAIN	<p>® <b>WATER (5):</b></p> <input type="checkbox"/> CISTERN <input type="checkbox"/> COMMUNITY <input type="checkbox"/> NONE <input type="checkbox"/> NOT CONNECTED <input type="checkbox"/> OTHER <input type="checkbox"/> PUBLIC <input type="checkbox"/> SHARED <input type="checkbox"/> WELL	<p><b>WATER MAIN (2):</b></p> <input type="checkbox"/> 2" WATER MAIN <input type="checkbox"/> 4" WATER MAIN <input type="checkbox"/> 6" WATER MAIN <input type="checkbox"/> 8" WATER MAIN <input type="checkbox"/> 10" WATER MAIN <input type="checkbox"/> OVER 10" WATER MAIN

**ASSUMPTION INFORMATION** Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

® **1ST ASSUMABLE:**  YES  NO      **APPROX ASSUMABLE BALANCE:** \_\_\_\_\_      **ASSUMABLE MORTGAGE PAYMENT:** \_\_\_\_\_      **ASSUMABLE PAYMENT:**  PI  PIT  PITI  OTHER

**YEARS REMAINING (#):** \_\_\_\_\_      **ASSUMABLE INTEREST RATE (%):** \_\_\_\_\_      **ASSUMPTION FEE (\$):** \_\_\_\_\_      **2ND MORTGAGE**  YES  NO

**FINANCIAL / MISCELLANEOUS INFORMATION** Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

® **TAXES PAID (\$):** \_\_\_\_\_      **TAX YEAR:** \_\_\_\_\_      **TAX EXEMPT:**  YES  NO      ® **GROSS OPERATING INC (\$):** \_\_\_\_\_

® **TOTAL EXPENSES (\$):** \_\_\_\_\_      ® **NET INCOME (\$):** \_\_\_\_\_      **ASSESSED VALUE LAND (\$):** \_\_\_\_\_      **AV IMPROVEMENTS (\$):** \_\_\_\_\_

<p><b>AV TOTAL (\$):</b> _____</p>	<p>® <b>OFFERING (4):</b></p> <input type="checkbox"/> CONSIDER EXCHANGE <input type="checkbox"/> EXCHANGE ONLY <input type="checkbox"/> INSTALLMENT SALE <input type="checkbox"/> LEASE <input type="checkbox"/> OTHER <input type="checkbox"/> SALE <input type="checkbox"/> SALE/LEASE BACK	<p>® <b>TERMS (4):</b></p> <input type="checkbox"/> 2ND AVAILABLE <input type="checkbox"/> ASSUMPTION <input type="checkbox"/> BUY DOWN <input type="checkbox"/> CASH <input type="checkbox"/> CONVENTIONAL <input type="checkbox"/> EXCHANGE <input type="checkbox"/> FHA <input type="checkbox"/> GOVERNMENT <input type="checkbox"/> LEASE <input type="checkbox"/> LEASE BACK <input type="checkbox"/> LEASE OPTION <input type="checkbox"/> LEASE PURCHASE <input type="checkbox"/> OWNER MAY FINANCE <input type="checkbox"/> OTHER <input type="checkbox"/> PRIVATE <input type="checkbox"/> RENT <input type="checkbox"/> PARTIAL RELEASE <input type="checkbox"/> SELLER ASSIST <input type="checkbox"/> SELLER MAY PAY SMCLS <input type="checkbox"/> SELL AS ENTITY <input type="checkbox"/> SPECL FINCG CALL AGT <input type="checkbox"/> SYNDICATION <input type="checkbox"/> TRADE-IN	<p>® <b>POSSESSION (4):</b></p> <input type="checkbox"/> AT CLOSING <input type="checkbox"/> IMMEDIATE <input type="checkbox"/> LEASE OUT STAND <input type="checkbox"/> NEGOTIABLE <input type="checkbox"/> OTHER
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**SELLER(S) SIGNATURE:** \_\_\_\_\_